

**NOTICE OF REGULAR MEETING
OF THE KENDALL COUNTY COMMISSIONERS COURT**



NOTICE is hereby given that a regular meeting of the above named Commissioners Court will be held on the **28th** day of **March 2016** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION

1. Call to Order - 9:00 a.m.
Pledge of allegiance to the United States Flag
Pledge of allegiance to the Texas Flag
Comments from the bench
2. Consideration and action on approval of the Minutes for March 14, 2016: Sally Peters, Deputy Clerk/Administrative Assistant
3. Presentation of Service Award:
5 years: Jose Guerrero, Road & Bridge
4. Consideration and action on proclaiming March 2016 as American Red Cross Month:
Jacques DuBose, American Red Cross Executive Director / Darrel L. Lux, County Judge
5. Consideration and action on the approval of the Monthly Reports for February 2016:
Corinna Speer, County Auditor
6. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
7. Discuss and approve cash summary for January 2016: Sheryl D'Spain, County Treasurer
8. Presentation of Sales Tax Report: Sheryl D'Spain, County Treasurer
9. Consideration and action on proclaiming the week of April 3-9, 2016 as American Cancer Society Relay for Life Week: Juanita Espino, Human Resources Director
10. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal

11. **PUBLIC COMMENTS**— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. *Comments are limited to 3 minutes.*
12. Consideration and action on a request for relief from road frontage and platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division would create 5 tracts ranging between 20± acres and 30± acres with access over a commonly owned access easement (Jon & Lianne Busbee): Richard Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
13. Consideration and action on the Final Plat of Cordillera Ranch, Ranch Office, Kendall County, Texas, in accordance to Sections 202 and 203 of the 1990 Kendall County Regulations, Rules, and Specification for Roads and Subdivisions. The proposed subdivision consists of 3.01 acres, 1 non-residential lot, served by individual water well and on-site sewage facilities (Charles Hill, Cordillera Ranch Development Corporation): Richard Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
14. Consideration and action on the Final Plat of High Point Ranch Subdivision, Phase 3, Kendall County, Texas, in accordance to Section 204 of the Kendall County Development Rules and Regulations. The proposed subdivision consists of 140.738 acres, 25 residential lots, 4000 linear feet of roadway for a density of 5.63 acres per lot with an average density of Phase 1, 2, and 3 of 6.01 acres per lot. The proposed subdivision will be served by individual water wells and on-site sewage treatment: Tommy Pfeiffer, Commissioner Precinct 3 / Rick Tobolka, County Development Manager
15. Consideration and action on the acceptance of a subdivision bond for High Point Ranch Subdivision, Phase 3, in the amount of \$572,398.15 for the construction of roads and drainage (Jay Patterson, Southerland Land Development): Tommy Pfeiffer, Commissioner Precinct 3 / Rick Tobolka, County Development Manager
16. Consideration and action on paying Road & Bridge employees for emergency call out time: Ricky Pfeiffer, Road Supervisor
17. Summary of road activities for February 2016: Ricky Pfeiffer, Road Supervisor
18. Summary of operations activities for February 2016: Jean Maxwell, Operations Supervisor
19. Review and accept the Fiscal Year 2015 Annual Audit: Keith Neffendorf, Neffendorf & Knopp, P.C. / Corinna Speer, County Auditor

BREAK

EXECUTIVE SESSION (Closed to public)

Pursuant to Chapter 551 of the Texas Government Code

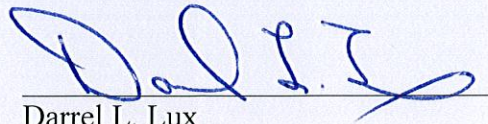
- I. The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of the County Attorney and / or attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
 - 1. County authority and obligations concerning subdivisions, county roads and bridges****
- II. The Court will meet in Executive Session pursuant to Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: Deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)**
 - 1. Capital improvements / real estate**
- III. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:**
 - 1. Duties and responsibilities of the Parks Department**
 - 2. Duties and responsibilities of the County Attorney**
 - 3. Duties and responsibilities of the Veterans Service Officer**
 - 4. Duties and responsibilities of the Elections Department**

RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS

- 20. Consideration and action on approving the request to hire a temporary employee to assist the Elections Department: Staci Decker, Elections Administrator**

ADJOURNMENT

Dated this the 24th day of March 2016.



Darrel L. Lux
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 24th day of March 2016.



Darlene Herrin
County Clerk

Posted at 2:00 p.m. on the 24th day of March 2016- sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.